

Services List

	Unit Price	Cipc Fee	Vat	Total
<u>CLOSE CORPORATIONS</u>				
AMENDMENTS TO CLOSE CORPORATIONS				
Member change	R 500.00		R 70.00	R 570.00
Name change (including change of members and principal business	R 600.00	R 95.00	R 84.00	R 779.00
Year end change	R 300.00	R 30.00	R 42.00	R 372.00
Conversion from CC to Company (Short MOI)	R 1,500.00		R 210.00	R 1,710.00
Conversion from CC to Company (Long MOI)	R 2,000.00		R 280.00	R 2,280.00
Deregistration of Close Corporation (CIPC)	R 600.00		R 84.00	R 684.00
Annual Return Submission(without CIPC fee or late filing fees)	R 300.00		R 42.00	R 342.00
Restoration of Close Corporation (AR final deregistration)	R 1,500.00		R 210.00	R 1,710.00
Excluding filing of outstanding Annual Returns)				
Restoration of Close Corporation (AR final deregistration –	R 2,000.00		R 280.00	R 2,280.00
Property)				
Excluding filing of outstanding Annual Returns)				
Name reservation (manual & defensive name reservation)	R 450.00	R 275.00	R 63.00	R 788.00
Name reservation (electronic & defensive name reservation)	R 450.00	R 250.00	R 63.00	R 763.00
<u>COMPANIES</u>				
Private Company (Short MOI)	R 1, 500.00		R 210.00	R 1,710.00
Private Company (Long MOI)	R 2,000.00		R 280.00	R 2,280.00
Non Profit Company(Short MOI)	R 1,500.00		R 210.00	R 1,710.00
Non Profit Company (Long MOI)	R2,000.00		R 280.00	R2,280.00
Personal Liability Company (Short MOI)	R1,500.00		R 210.00	R1,710.00
Personal Liability Company (Long MOI)	R2,000.00		R 280.00	R2,280.00

Kwikstart Company

Includes :	Company Registration	R 4,700.00	R 658.00	R5,358.00
	Company Registration (Short MOI)			
	Create Share register			
	Issuing of Share Certificates			
	Employees Tax Registration			
	Department of Labour Registration			
	Tax Clearance Certificate			

AMENDMENTS TO COMPANIES

Change of name (and principal business if required)	R 500.00	R 300.00	R 70.00	R 870.00
Change of Directors	R 700.00		R 98.00	R 798.00
Change of Registered Address	R 200.00		R 28.00	R 228.00
Change of Auditors	R 100.00		R 14.00	R 114.00
Change of year end	R 300.00	R 100.00	R 42.00	R 442.00
Memorandum of Incorporation (Long MOI)	R 1,000.00	R 250.00	R 140.00	R 1,390.00
Memorandum of Incorporation (Long MOI) (multiple Companies)	R 750.00	R 250.00	R 105.00	R 1,105.00
Deregistration of Company (CIPC)	R 600.00		R 84.00	R 684.00
Annual Return Submission (without CIPC fee or late filing fees)	R 500.00		R 70.00	R 570.00
Restoration of Company (AR final deregistration)	R 1,500.00		R 210.00	R 1,710.00
excluding filing of outstanding Annual Returns)				
Restoration of Company (AR final deregistration –	R2.000.00		R280.00	R2,280.00
Property)				
excluding filing of outstanding Annual Returns)				
Certificate / confirming Directors & Shareholding	R 500.00		R 70.00	R 570.00
Share transfer	R 700.00		R 98.00	R 798.00
Share transfer form				
Resolution				
Issuing of Share Certificates				
Security Transfer Tax				
Name reservation (manual & defensive name reservation)	R 450.00	R 275.00	R 63.00	R 788.00
Name reservation (electronic & defensive name reservation)	R 450.00	R 250.00	R 63.00	R 763.00

OTHER SERVICES

VAT registration	R 1,200.00 - R 3,000 .00	(time based)		
(Including interview & data screening @ SARS)				
PAYE/UIF/ SDL registration	R 500.00	R 70.00	R 570.00	
Department of Labour				
Employer registration	R 300.00	R 42.00	R 342.00	
Employees registration (1 – 10 employees)	R 300.00	R 42.00	R 342.00	
Employees registration (11 – 50 employees)	R 500.00	R 70.00	R 570.00	
Workmen’s Compensation	R 450.0	R 63.00	R 513.00	
Tax Exemption registration	R 500.00	R 570.00	R 570.00	
NPO registration (Dep. Social Development)	R 500.00	R 570.00	R 570.00	
Foreign Tax Clearance certificate	R 450.00	R 63.00	R 513.00	
Tax Clearance certificate	R 450.00	R 63.00	R 513.00	
Tax Directives	R 450.00	R 63.00	R 513.00	
Customs registration	R 1, 000.00	R 114.00	R 1, 114.00	
TRUSTS				
Registration of Trusts (including stamp duty)	R 3,500.00	R 100.00	R 490.00	R 3,990.00
Deregistration of Trusts (Masters’ offices)	R 650.00	R 91.00	R 741.00	
Amendment of trustees/ trust deed	R 1,000.00	R 140.00	R 1,140.00	

